

EMPLOYMENT OPPORTUNITY
B/S/S/T Area Agency on Aging, Inc.

Do you enjoy working with seniors? Would you enjoy an employment opportunity meeting hard working seniors who truly care about helping other seniors in our community? Would you take pleasure in a career that connects seniors with other seniors benefiting from the social support of a Senior Companion, a friend, to help ease the isolation and loneliness?

BSST Area Agency on Aging, Inc. has a vacancy for a **Senior Companion Program Coordinator**. This position requires an individual to be creative, self-directed, motivated and take initiative. The position enhances the lives of seniors through companionship with other seniors living alone, isolated or just needing a friend to check in on them and spend some time visiting each week. The program supports seniors' economic and emotional health and aids seniors with support to be able to remain in their homes as long as possible.

Candidate will be working out of the **Towanda, PA** office location. Responsibilities consist of coordinating volunteer recruitment, including screening, training, placing and supervising volunteers, along with communicating with senior consumers and volunteer station sites, and maintaining program records and data.

This is a part-time position (24 hrs/week; Three (3) days/week; 8:00am-4:30pm) with an hourly rate of \$11.66/hr. Candidate must be proficient in computer usage, have good communications skills, be able to effectively communicate with older individuals and be able to do public speaking.

Travel **required** throughout the Agency's four county service area with mileage reimbursement. Must have a reliable vehicle for work related travel, up-to-date vehicle insurance and possess a valid driver's license. Must be able to lift 25lbs.

Selected applicant must pass a state police criminal clearance, child abuse clearance, national sex offender check and FBI clearance. These clearances will be obtained with assistance from the Area Agency on Aging, and free of charge to the selected individual.

ELIGIBILITY REQUIREMENTS:

One (1) year as an Aging Case Aide 1; or two (2) years of public contact work including one (1) year in a human services program; or any equivalent combination of experience and training.

Interested persons should submit a resume to Bridget Worthington at bworthington@bsstaaa.org or by mail to B/S/S/T Area Agency on Aging, 220 Main Street, Unit 2, Towanda, PA 18848.

B/S/S/T Area Agency on Aging, Inc. is an Equal Opportunity Employer.